



HO-CHUNK PREFERENCE

HO-CHUNK NATION
DEPARTMENT OF PERSONNEL



POSITION: PRESIDENT

DEPARTMENT	JOB CODE	PAY GRADE
GOVERNMENT	PRES	27

THIS IS AN ELECTED POSITION PER HO-CHUNK NATION CONSTITUTION.

DUTIES & RESPONSIBILITIES:

1. Execute and administer the laws of the Ho-Chunk Nation.
2. Make recommendations to the Legislature on matters of interest or benefit to the Nation.
3. Propose legislation and an annual budget to the Legislature.
4. Administer all Departments, Boards and Committees created by the Legislature.
5. Nominate the Executive Directors of each Department subject to confirmation by the Legislature except that if a confirmation vote is not taken by the Legislature within ninety (90) days the nomination shall be deemed confirmed.
6. Remove an Executive Director of a Department or reassign an Executive Director to another position.
7. Select and hire personnel in accordance with applicable law.
8. Preside over meetings of the Legislature.
9. Cast the deciding vote in the Legislature in case of a tie.
10. Call Annual and Special Meetings of the General Council.
11. Represent the Ho-Chunk Nation on all matters that concern its interests and welfare.
12. Execute, administer and enforce the laws of the Ho-Chunk Nation necessary to exercise all powers delegated by the General Council and the Legislature, including but not limited to the foregoing list of powers.

MINIMUM QUALIFICATIONS: (REQUIRED KNOWLEDGE & EXPERIENCE)

1. The President of the Ho-Chunk Nation shall be at least thirty-five (35) years of age.
2. The President of the Ho-Chunk Nation must be eligible to vote.
3. The President of the Ho-Chunk Nation may not hold another position or be employed by the Ho-Chunk Nation.
4. The President of the Ho-Chunk Nation shall not be convicted of a felony, unless pardoned.
5. Valid Wisconsin driver's license, dependable transportation and proper insurance.

Before start of employment, Appointee must pass a Compliance Department Background Check in accordance with HCN Legislative Resolution 12-29-98 C.

All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation – Resolution 08-20-13K

"All employees are subject to the Drug, Alcohol and Controlled Substance Policy."

EEO: 1

EXEMPT

NO FLEX

Funding Source: NPD

Approved: Constitution of the Ho-Chunk Nation 09.17.94/5.20.03 Resolution 01.08.08A

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